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Annual Report

2011-2012



myst
mountains youth
services team



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Our Aim:

MYST's aim is to provide aid and assistance to young people in the Blue Mountains who are aged between 12 and 24 years and who are suffering from homelessness, poverty, distress, helplessness and misfortune.

Our Objectives:

The ways by which MYST will achieve this aim are:

- To plan, promote, implement and evaluate long and short-term support programs and services
- To develop programs on the basis of interest expressed by the young people needing our help
- Facilitating personal development courses for these individuals
- To provide information, resources and appropriate referrals



Summary & Acknowledgments

This report outlines the achievements and highlights of the projects of Mountains Youth Services team throughout July 2011 – June 2012

MYST is a not-for-profit organisation that supports the development of disadvantaged young people by providing relevant and dynamic programs that empower young people to grow intellectually, emotionally and physically.

Based in the Blue Mountains NSW, we operate a number of services including three youth centres, two adolescent counselling services, multiple in-school programs, early school leavers personal support programs, outdoor recreation programs and a comprehensive outreach service.

MYST is governed by an elected Committee of community members.

Counselling

The Family & Adolescent Counselling Service covers the whole of the Blue Mountains with offices in Winmalee and Katoomba. The Family & Adolescent Counselling Service is for young people and their parents who are having conflict or other issues at home and young people who are experiencing difficulties in their life.

Youth Centres

Our Youth Centres in Katoomba, Winmalee, Blaxland and the shop front on Springwood provide information, recreation and referral services for young people aged from 12-24 years. Centres provide places for young people to congregate and socialise, as well as take part in innovative programs, which are both educational and recreational.

Personal Support

The Support Service uses community development strategies to work one-on-one with vulnerable young people and their families. The service provides support, referrals, information, advocacy and a small brokerage service.

Programs

The youth support service and the recreation service provides personal development and outdoor recreation opportunities to young people.

They regularly run programs with schools, youth accommodation services, youth centres and the local aboriginal community. The programs have a personal development focus, particularly on issues such as drug and alcohol, family relationships, schooling and dealing with emotions.

Acknowledgments

Generous support by both government funding bodies and commercial organisations and business enables MYST to carry out its work in supporting the development of disadvantaged and vulnerable young people.

MYST is very pleased to give warm thanks to all its sponsors for their valuable support.

Thanks also go to the volunteer members of the associations Management Committee who give freely of their time to ensure the ongoing sound governance of the organisation.

Funding Bodies:

NSW The Department of Family and Community Services
 Australian Government Department of Education, Employment and Workplace Relations
 NSW Department of Education and Communities
 Matana Foundation

Major Partners:

Blue Mountains Youth Accommodation and Support Services
 Blue Mountains City Council
 Aids Council of New South Wales
 Upper Blue Mountains Sunrise Rotary Club
 Springwood Rotary Club

Business donors:

Blue Mountains Adventure Company
 Mountain High Pies
 Bike Minded
 Macpac

Chairperson's Report

Well another year has past and what a great year it's been, it's amazing who time flies past when you are having fun.

We have seen the "Glue Factory" mature and become a main player in providing service to the young people in the upper Mountains and it demonstrates how like organisations and government can work together to deliver well coordinated services. We hope to be able to expand this service to the lower mountains in the coming years.

The "I Drink Smart" project is another example of cooperation between the federal government and MYST in identifying a problem and developing an initiative solution. Through the use of technology and the Internet this project will assist young people to recognize the problem of binge drinking and develop strategies to help manage their consumption of alcohol.

I would like to thank the "Rotary Club Upper Blue Mountains Sun Rise" for sponsoring Damian's Rotary exchange trip to Finland. This trip gave Damian the opportunity to examine how the Finns deliver services to young people in particular and the community in general.

None of this would be possible without the great work that is done by Damian and his great team of dedicated youth workers and administrative staff. They continue to provide snow camps, outdoor recreation activities, drop in and counseling services for young people across the mountains.

A big thank you goes out to my fellow board members who give their time, energy and expertise so MYST can benefit from a professionally run board. I am pleased to report that MYST is in a good financial position and has the resources to continue providing quality services to the young people of the Blue Mountains.

I would like to thank the state government for their continued support and I look forward to working closely with the Department in the ensuing year.

Noel Hiffernan



Manager's Report

2011-2012 has been an amazing year for MYST. The scale and scope of work done by the Team over the last twelve months is a real testament to the success of MYST's dynamic and innovative approach to youth work.

The Blue Mountains Street Art Collaborative, following winning a Western Sydney Zest Awards in early 2011 went on to publish a book, *Zero Tolerance: Street Art in the Blue Mountains*. Unique in the genre of graffiti books, Zero Tolerance includes frank and revealing interviews with illegal graffiti artists talking about why they paint and their views, both positive and negative, on graffiti and public policy.

Equal in success to the Street Art Collaborative is the extremely exciting iDrinksSmart project. The project, supported by Federal Minister For Youth Peter Garret, involved teams of young people from schools across the Mountains producing a number of tv 'ads' selling the message that binge drinking is never ok. The videos were hosted on the iDrinksSmart website where they received over 7000 views.

On a personal note I was selected to participate in the Rotary Group Study Exchange program that involved spending 4 weeks in Finland looking at youth services in that country. It was an extraordinary experience with the highlight being my time spent looking at the Finnish education system, arguably the best in the world, with its 98% school completion rate.

During this period MYST, like all other youth services in NSW, went through the transition from the old Community Services Grants Program to the new Early Intervention and Placement Prevention and Community Builders funding programs. Change is never easy but I would like to acknowledge and thank both internally the staff at MYST who have been flexible and adaptive in the face of change as well as externally, Deb Dare and others within the Department for their unwavering assistance and support.

This report would not be complete without special acknowledgement of the exceptional work achieved by MYST in partnership with Blue Mountains Youth Accommodation and Support Service in the successful establishment of The Glue Factory. The Glue Factory acts as an access point for young people in crisis providing immediate needs response and assertive case management for the most vulnerable young people in the Mountains. The success of The Glue Factory is an example of what can be achieved via good partnerships and functional collaboration.

Damian Cooper





The Glue Factory

The Glue Factory was established in October 2011 as a partnership between Blue Mountains Youth Accommodation and Support Service (BMYASS) and Mountains Youth Services Team (MYST).

A Reference Group was established to discuss the strategic operations of the service including supporting the Glue Coordinator to enlist support of partnerships, provide recommendation to the management committees, represent the community's involvement, set guidelines for targets and outcomes, evaluation and planning.

The Glue Factory 'hot spot' which operates out of the Katoomba Youth Centre, provides a direct youth service for any young person aged between 12 and 24 who may be in crisis, vulnerable or dealing with drug and alcohol issues. The Assessment and Referral Team (ART) assesses and identifies needs of young people and provides case management, offering support and referral in response to needs including accommodation, health, income support, access to education/training/employment, alcohol and other drugs support, mental health support, recreational resources, life skills, legal, parenting and general welfare support.

The Glue is open for Monday to Thursday from 9.30am to 11.30am for "Walk-ins". During this time young people can come to the centre to meet with the ART team, who can assist them with immediate needs such as food, showers, laundry facilities, access to phones and internet, and assessment and referrals for other support needs such as accommodation and counselling support. The afternoons at the Glue Factory are allocated to appointments only. The Glue workers book appointments for young people during this period for further assessment and referral, appointments with other agencies that require transport or assistance.

Additional to the three youth workers there is one Case Manager who supports and advises the team on appropriate referrals and resources available as well as providing intensive case management to clients most in need.

The Coordinator is based on site and is responsible for the supervision of staff, direction of the service, accountability and reporting to the Reference Group, promoting and networking the services, enlisting the partnership services support, development of the model and the day to day management of the service, including overseeing the budget allocation. The Coordinator is accountable for line supervision to the employing agency's General Manager (BMYASS) and is accountable in terms of outcomes to the Reference Group.

An independent external review of the Glue Factory as a service was undertaken in the last half of the period. The review found that evidence gathered from all sources in the course of the review confirms The Glue Factory as successfully fulfilling its stated purpose. There is a high level of involvement and excitement among all those associated with The Glue, and a sense of gratitude among stakeholders that it is so effectively meeting a long-felt need among young people in the community.



Centre's Report

Staff: Maddy Forwood, Emilly Pettit, Roger Kidd, Gareth Houghton and Wendy Blanchard

Big changes at MYST this year with staff moving around into different roles, expanding existing roles and two services coming together to support a exciting and much needed new type of service.

This is a highlight for me, and i know i have spoken of this before, but it's a stand out. One of the young bands that was supported during ARTSTART has used the experience to write new music, record a demo and play at a festival. The ARTSTART launch was their first gig and one of the young men came up to me in the street to thank MYST for all the support that was given to them. Often the work that we do to support young people is not evident or something that we get the privledge to witness, so to hear this made my year!

The Glue Factory has been a essential and fantastic service for young people. The challenge has been with our workers wearing two hats and finding it difficult to separate drop in from Glue Hours. This was always going to present a issue eventually, as clients needs are always immediate and therefore not something to be done in 'set hours'. Waiting for the outcomes of the revue of the Glue Factory has meant that as a supervisor, it has been hard to move forward into the new year with the staff and set tasks that need to happen. Happily, this has been resolved with great outcomes for all.

As always, MYST proves to embrace change and use the outcomes in a positive light. The constant change and feedback of staff continually spark and reignite the passion and interest in all staff at MYST, and i am no exception. I am looking forward to working with new staff on new programs this year and taking on new challenges as they rise.

I would like to say a big goodbye to Wendy and Gareth. Wendy has been a cornerstone of MYST for such a long time, and is and will continue to be a fantastic support for young people in the community, albeit in a different way. Gareth has also been a great support and co worker for Wendy, building great rapport, being pro active in program development and using his case work skills to help young people achieve some great outcomes. You will be missed.





Digital Youth Work

Staff: Naomi Stevenson

On reflection I think this past year has been the most rewarding for me professionally. Having to rise above personal tragedy to push forward for our common goal at MYST has been my life raft during a very difficult time. It has allowed me to see the strengths I bring to this role and capitalise on them for the benefit of young people accessing our service. The completion of the first girls camp and the development of an online counselling service has been extraordinary and I trully look forward to developing both of these further in the year to come.



A positive outcome

I believe the amazing feedback received from school representatives, parents and the young women themselves was at testament to the amazing success of the "Free 2B Me" girls camp. There are so many things that could be mentioned here as a indication of the extraordinary success of this camp and how valuable this type of intensive format is, however I believe the following parent feedback, says it perfectly "Goodmorning Naomi, thank you so much for showing my daughter a great time and leaving her with beautiful memories. She absolutely love the time she has spent with all you girls and her spirit is glowing so much. You ladies do an amazing job and deserve to know that your time, effort and work is much appreciated'

As a result of our online presence through the "think tank", which is an informal online recreational/support/counselling page. Many young people whom would otherwise not access our face to face services, have been able to engage with an online counsellor and access support at the critical time in which they have needed it. In some cases online clients have then gone on to access our face to face services through referrals or coming to see me directly.

A major challenge

As with so many amazing projects, finances is always an issue. We were generously supported by Blue mountains Council and by MYST itself for our last camp, however an overwhelming aspect of feedback from the participants was that one night was simply too short. It is difficult with vulnerable young people at the best of times to get them to access services and to attend organised events. This camp is an amazing platform to provide comprehensive and intensive psycho-educational services and to increase resilience within peer groups and ultimately within individuals. It is vital we extend the camp to at least 3 days, 2 nights, to capitalise on the engagement of these young women in such an intimate and intensive environment. That is why allocating more funding or accessing more funding for this project is paramount.

Ironically one of the major challenges faced has also been one of its greatest assets, being that of the lack of physical presence with the young person when they are facing an immediate crisis. This has presented issues on several occasions when conversing with a young person whom expressed ideas of self harm and suicidal ideation. This challenge has increased the need to access local services within the young persons immediate area, and to also be clear with all the young people that if at any point we feel they are at harm to themselves or others that we will support them by accessing local authorities etc. in their best interests and for their overall safety.

Things to look forward to

Running the young womens camp at least three times in the year and implementing the peer mentoring program in schools as a result.

Increasing the online involvement of young people on the think tank and to hold regular face to face social events for the think tank group, to encourage face to face interaction and accessing our various support services.

Final thoughts

This year has been a very big one for me personally. A very big thank you to all the MYST staff for their generosity of spirit and amazing support. In particular to Damien and Maddy, for seeing my true potential and for supporting, encouraging and embracing it in all its glory - even if it was only snippets each week. You are trully thanked, if this is what can be achieved when i am facing hurdles in my way, can you imagine what I am capable of with a clear road ahead - BRING IT ON!



Blue Mountains Family and Adolescent Counselling.

Staff: Peter Hurley

It was again a very busy year, with 52 families seen and three groups running, especially busy was the back half of the year 2012. With 47 home visits, 97 clients seen at home visits and 438 client contacts at the centre, either face to face, on the net or by phone. I was involved in co-facilitating three groups a week in May and June. The six weeks Parenting Teenagers program in partnership with Gateway Family Services was funded through the Family Links Program. Nine Parents booked in, twelve turned up on the first week, with a further parent joining from the second week. We have averaged 11.2 participants per week, and feed-back, response and written evaluations were wonderful.

After a late start, I co-facilitated two Rock and Water Programs this year. One on Thursday mornings at Springwood High School with both David Jackson from BMYASS, and Daryl Wilson, and one just with Daryl, through the AWARE Program. Over 20 young people attended these programs. They are martial arts based - self discipline, self esteem and self confidence building groups. I learnt a lot from David and Daryl about keeping good control and making it fun, interesting and valuable for the young men involved. I was keenly aware of how much I had forgotten in the eighteen months since Darryl and I did the very thorough three day training to become accredited Rock and Water trainers.

There were very positive outcomes – not just in terms of statistics but in terms of the positive outcomes for the families and the cross-over from groups and counselling. By the end of the groups, three families in the Parenting Teenagers program were seeing me in counselling, and two young people from families seeing me in counselling were attending the Rock and Water Program. All the families reported improved functioning and better relationships.

A major challenge was finding the time to balance clients in individual and family therapy with several groups.

Continue the partnerships with Gateway – both for Counselling and groups, and strengthening the internal counselling networks - working more closely with Sue and Naomi, more regular team meetings and hopefully regular peer supervision. It would be great to extend the networking and partnerships, to include closer working with the case-workers Amanda, Maggie and Jim.

Moving to a new reporting system for DOC will be a challenge, but as always the highest priority will be to support our clients and provide a high quality, accessible counselling service, with support from good relevant parenting programs.



Adolescent & Family Counsellor

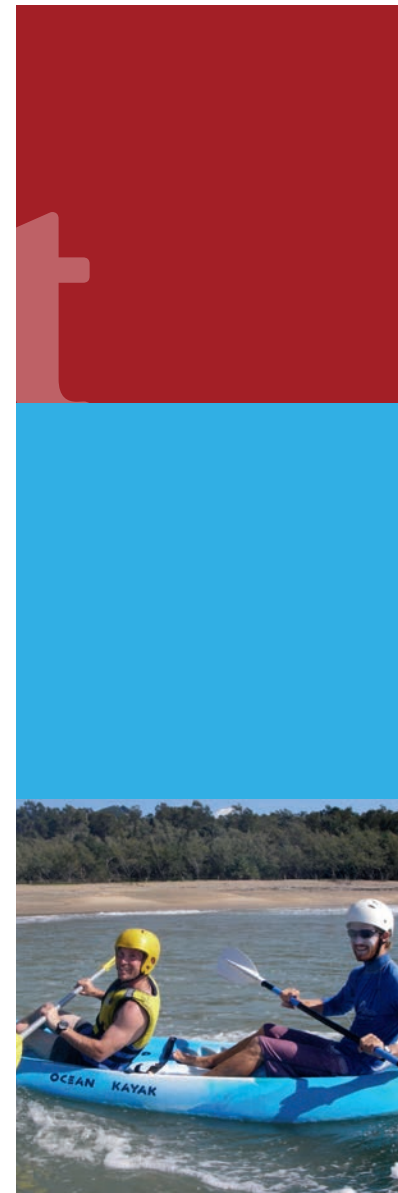
Staff: Sue Huehn

With my first year at MYST, I acknowledge the positive aspect of a hub of services from outreach, drop-in, mentoring to structured casework through The Glue Factory and a soft entry transition to counselling making a huge difference for clients. There is also a run on affect that is beneficial for the workers.

A mother and young person attended two counselling sessions. The young person was supported to access alternate accommodation for a period with a support worker through The Glue Factory. The young person accessed casework and employment through this placement. The parents and young person attended the Keeping It Together relationship program that ran for 6 weeks. The young person returned to his family home. The positive relationship growth was evident to all at the group and commented on by another parent.

Adolescence is a confusing time where the young persons brain does not reflect on the consequences to their actions until hindsight. The frontal lobe is not fully functional until 25 years. Many young people in the mountains seem to be living in well meaning families, with extended family issues impacting on their already confusing transitional lifestage. Home life issues can be ignited at the school, where suspension/expulsion results or depression leads to suicidal tendencies.

The challenge is to market a parent and young person groupwork, as mentioned above, that is inviting to parents and young people to attend. We know the program works and just need to know how to promote it successful to parents and young people.



Lower Mountains Project

Staff: Amanda Woods

Rewards; Client wins/achievements and accomplishments, Assisting with Skate Comps, Assisting with Early School Leavers, & Programs that have come out of this project; STI testing - handed over to Maddy to complete, Lift system organised with/for Parenting Young - handed over to Janine from BMYASS, Love Bites Program - working on with Emilly, & Tattoo Project - my new baby :)

Over all - 2011-2012 was a big year for the Lower Mountains MYST Project, firstly I was taken on to run the program and it took me a little while to find my feet, build rapport with existing clients and establish networks with local businesses services. However, once I was established in the role the project grew to over capacity where we had upto 11 clients at Winmalee High School where we were only one day a week (ideal number would be between 6-8 one per school period), and the Springwood shop front saw clientele up to 22 at any given time.

We had a long term client return to our services at the end of December 2011. She had left school at 15 to give birth to her first child and when she presented was couch surfing and completely disengaged from services and any form of education or employment. Through the last six months we have been able to reinstate her into the main stream schooling, to show her daughter she can; to secure her a place in Katoomba House, with a future move into transitional housing; rebuild some relations with her immediate family; support her through a domestic violence court case, which she handled with increased maturity and good grace, and are now rewarding said client with MYST ski camp.

Client was reinstated at school, firstly Winmalee High school then transferred to Katoomba High School - the initial re-instatement at WHS was facilitated by this project, utilising the networks already established. The Client would now like to complete year 12 and tertiary studies.

Secure Accommodation - Client was able to secure a place in Katoomba House due to advocacy of this project, and through ongoing support this client may be moved into transitional housing from here.

Rebuild family relations

Domestic violence court case - was able to advocate for client with the NSW police. Was able to further assist client with connection to Family Violence Workers in the local area, attending two court dates and assisting with paper work and follow up.

Work space - has been addressed as best possible at current location with furniture restructure,

Building client base/Gaining Rapport - as I was new to the position, and organisation, at the commencement of the financial year it was a personal challenge I faced to build rapport with the existing clients. Once this was accomplished, the existing clients referred more people on and things started flowing much better and the only limitation then was worker hours.

Building Professional Networks - there was initially some challenge in establishing a network of reliable, responsive, and good quality services in the local area.

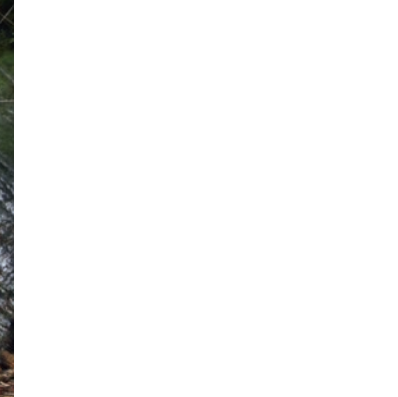
Limited hours - if we had greater funding manning the youth centre for a greater portion of the week would be highly advised, as would the continuation of our work at Winmalee High School.

Things to look forward to

- Youth Festival April 2013 - collaboration of local services, community groups, and entertainers getting together to celebrate youth with one huge day at Glenbrook, working on with Maddy.
- Love Bites Program - is still in very early stages of adaptation, working on with Emilly.
- STI Testing for kids program - have had a great response to the initial feelers that have been put out.
- Skate comp - the last two rounds for 2012 and the whole thing again next year.
- My Tattoo Project - still boiling along slowly, kids are still very keen.

Thank you's to -

- Glue Factory - for taking my referrals.
- Katoomba House.
- Peter Hurley and Naomi Stevenson - for taking my referrals.
- Springwood Community Health Centre, special mention of Lisa Clements
- Springwood Super Clinic
- David and Shelley of Kip Mcgarth Springwood
- Ben Gillen YLO NSW Police
- Rob O'Brien, Julie Dalsanto and the office staff at Winmalee High School
- Janine DeBarse - external supervisor
- Maddy Forwood & Damian Cooper - for everything, always!! :)





Mountains Youth Support Service

Staff: Jim Wood

This has been a year of steady work, continuing to work in similar areas and alongside Maggie, to provide consistency of service and a known point of support.

Young person came into contact very close to the point of being locked up, for a long period of time, unemployed, and about to lose the support of their parents and accommodation and having substance abuse issues. They now have no pending legal matters, have successfully completed rehab, are working and have their own accommodation and a healthy relationship with their parents continues.

A major challenge has been to provide a service to young people with educational needs that aren't met by mainstream schools and due to a number of other complex issues don't fit with other alternative school models or other services also.

Things to look forward to

Continuing to learn and develop as a worker and learn new options for young people and creative ways to provide a positive intervention.

In some young people's lives they receive absolutely no positive words from any adults in their lives so a positive experience with a youth worker can be very significant.

Staff: Maggie Kuypers

This year has seen a few changes, working in partnership with 'The Glue Factory' and sometimes doing parallel support for clients has created better support systems for YP and better outcomes.

A 15yrs client who dropped out of school and was engaging in high risk behaviours however, because of the solid partnership the school has with MYST, I was able to work with her intensively, she is back at school and is top of the class in most of her subjects.

The biggest challenge this year has been the fall out from upping the school leaving age to 17 as this affects YP who would normally go to TAFE if they disengaged from their school. With this fairly new legislation TAFE cannot accept YP under the age of 17 years (unless under special circumstances). This I believe has effectively created a bigger gap for those students that get suspended or expelled.

Looking forward

Possible partnership with the Glue Factory and TAFE regards the above target group and perhaps giving YP the opportunity to re-engage in their education.

The advent of 'The Glue Factory' has been amazing in terms of alleviating my work load allowing openings for new work (more group work).

Youth Rec Program

Staff: Daryl Wilson

This past year was a huge year with the leaving of Dan Lyons after 4 years here, with a rather brief hand over Dan was gone out of the country. It took some time for me to find my feet and my niche here. I am very happy to say that MYST is one of the best places that I have worked, it is great to work in such a supportive.

Over the past year I feel that I have really settled into this roll as Coordinator of the Youth Rec Project and feel like I have been able to put my stamp on things. I think the merging of the AWARE Project under the MYST umbrella will serve to only improve the OE program and reduce extra paper work and phone calls over organisation.

The biggest challenge I have faced in the past year was the 2011 Ski Camp, it was my first attempt at running one of our major annual camps. I found the process of organising it to be challenging but enjoyable, whilst on the camp though there were some quite serious incidents with a staff member which resulted in a very fractured camp for both staff and young people. That camp was a major learning curve for me and the YRP has gained a lot of learning from it, and are applying all that to our future camps.

I am really looking forward to the next twelve months here at MYST, with a lot of changes still happening within the organisation. I feel this makes for an exciting time in the next twelve months with some fresh ideas and energy coming into the organisation. I am also really keen to see how MYST will evolve when we start to apply for the new funding stream "Links To Learning" and the way the programs will change. I plan to re-work the annual summer camp to better reflect the needs of our clients, I will keep you posted.

Let's make this an even better place to work.





3 August 2012

The Manager
Mountain Youth Services Team Inc.
PO Box 99
Springwood 2777

Dear Sir,

AUDITED FINANCIAL STATEMENTS 30 JUNE 2012

I am pleased to advise that the audit for the financial year ended 30 June 2012 has been completed and I enclose copy of the audited financial statements. These are required to be signed where indicated by The President and Treasurer. The audit went well and there were no issues arising which I would need to report to the Committee. The Centre incurred net loss of \$ 17,396.87 for the year compared with a profit of \$ 890.80 in 2011. This loss arose as a result of the decision to implement the Glue Factory project without government funding. The project incurred a loss of \$ 28,722.27 see attached Project Profit & Loss. Additionally an amount was set aside from profits of \$ 17,000.00 for UMYC Storage Shed.

I was impressed with the efficient and business like way the operations of the Centre were being managed and it would appear that all costs have been kept to a minimum with no apparent wasteful expenditure. I was impressed with the accurate and timely preparation of financial statements by Michelle Ducrest. The financial records have been maintained very professionally and accurately and Michelle is to be commended for her good work. I was pleased to note that my recommendations to improve the security of cash receipts have been fully implemented.

The only items I wish to bring to the attention of the committee are:

1/ I did note that the minutes of the Committee meeting have not been signed and dated by the Chairperson as required by the Associations Act.

2/ Salary Security

There have been numerous reports of salary frauds in the media recently which is an indication that this type of fraud is on the increase. I have no reason to believe that any irregularities exist in the salaries paid at the Centre and I believe appropriate controls are in place but I am advising all my clients to be particularly conscious of the need to have strict controls and security in this area as it is the largest cost incurred by the organisation. All payrolls should be reviewed by the **Manager in detail and signed and dated to confirm verification**. Monthly salaries should be reviewed and signed by the **Treasurer**.

3/ Leave Entitlements

I note that the liability for unpaid leave entitlements has increased by \$ 38,728.92 over the course of the year. Holiday pay entitlement increased by \$ 26,762.41 and long service leave by \$ 11,966.51. The entitlement in hours for holiday pay was 1376 hours but only 788 hours were taken. The committee should consider whether a policy should be implemented regarding taking of leave entitlements.

4/ Insurance

I note the concerns raised by your insurance consultant David Hart about the adequacy of your existing cover and would recommend that these be addressed as soon as possible

I would like to congratulate the Committee and Management of the Centre on the manner that it is being operated and wish you well for the coming year.

Yours truly,

AUDIT CERTIFICATE

Standard full Audit Certificate by a qualified accountant in respect of
Community Funded Organisations

I, William Tomiczek, of 66 Emu Plains Road, Mt Riverview NSW 2774, being a qualified accountant within the meaning of the Community Funded Program, do hereby certify that I have examined the books and financial records of Mountains Youth Services Team Inc.

In my opinion the financial statements present fairly the financial position of the organisation, and the results of its operations for the year ended 30 June 2012 are in accordance with the Australian Accounting Standards.

Signature  Date 3/8/2012
William Tomiczek

Auditors Qualification: Registered Company Auditor
No. 1425

Notes to and forming part of the accounts of Mountains Youth Services Team Inc. for the year ended 30 June 2012.

We have satisfied ourselves that:

- Establishment of all reserves/provisions is justified and represent funds set aside for LONG SERVICE LEAVE and ANNUAL LEAVE.
- Payments to associated and/or affiliated bodies have been adequately disclosed.

Signature  Date 3/8/2012
William Tomiczek

Mountains Youth Services Team Inc.

PO Box 99
Springwood NSW 2777

Profit & Loss [Last Year Analysis]

July 2011 through June 2012

3/08/2012
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	This Year	Last Year
Income		
State Govt Grants		
Human Services Funding		
Comm Builders Funding- CENTRES	\$433,477.01	\$322,737.25
EIPP Funding - COUNSELLING	\$196,702.04	\$175,423.64
EIPP Funding - SUPPORT	\$230,041.53	\$201,541.62
Better Futures Pathways Trans	\$28,312.00	\$42,320.00
Enhancement Grant - BF OE ESL	\$20,840.78	\$2,100.00
Total Human Services Funding	\$909,373.36	\$744,122.51
Total State Govt Grants	\$909,373.36	\$744,122.51
Restricted Grants & Donations		
MYST - Restricted		
MYST - Indent Program Grant	\$0.00	\$1,699.91
MYST - Cancer Council Grant	\$800.00	\$1,100.00
MYST - iDrinksMart Project	\$14,845.07	\$0.00
MYST - Matana Foundation	\$0.00	\$5,700.00
MYST - Community Bldg Garden	\$0.00	\$19,000.00
MYST - Nat Green Jobs Corps	\$0.00	\$29,258.18
MYST - CDAT Blue Mtns	\$3,100.00	\$0.00
Total MYST - Restricted	\$18,745.07	\$56,758.09
Total Restricted Grants & Donations	\$18,745.07	\$56,758.09
Unrestricted Grants & Donation		
MYST - Unrestricted		
MYST - Operating Income	\$178,521.00	\$151,680.98
MYST - General Unrestricted	\$6,363.64	\$2,440.42
MYST - BMSAC Book Sales	\$4,174.53	\$11,795.37
MYST - Bus/Van Hire Fees	\$50.00	\$300.00
MYST - Music Studio Hire Fees	\$680.00	\$0.00
MYST - Winter Magic	\$0.00	\$500.00
Total MYST - Unrestricted	\$189,789.17	\$166,716.77
COUNSELLING - Unrestricted		
COUNSELLING - Gnl Unrestricted	\$1,500.00	\$0.00
COUNSELLING - Lower Mtns Fees	\$6,370.00	\$8,141.82
COUNSELLING - Upper Mtns Fees	\$450.00	\$50.00
Total COUNSELLING - Unrestricted	\$8,320.00	\$8,191.82
SUPPORT - Unrestricted		
SUPPORT - General Unrestricted	\$3,240.00	\$3,309.76
BMCC - Snow & Surf Program	\$4,000.00	\$8,500.00
SUPPORT - Snow Camp Program	\$9,580.00	\$7,104.36
SUPPORT - Surf Camp Program	\$1,300.00	\$4,904.36
Total SUPPORT - Unrestricted	\$18,120.00	\$23,818.48
CENTRES - Unrestricted		
CENTRES - General Unrestricted	\$14,806.59	\$41,303.19
CENTRES - Aware Wages Subsidy	\$0.00	\$7,000.00
CENTRES - Youth Week Program	\$646.95	\$454.55
Total CENTRES - Unrestricted	\$15,453.54	\$48,757.74
Total Unrestricted Grants & Donation	\$231,682.71	\$247,484.81
General Income		
Interest Received	\$16,958.48	\$16,190.69
Insurance Claims Received	\$6,156.88	\$2,031.26
Total General Income	\$23,115.36	\$18,221.95
Total Income	\$1,182,916.50	\$1,066,587.36
Expenses		
Operating Expenses		
Administration Expenses	\$178,521.00	\$151,680.98
Advertising & Promotion	\$1,689.37	\$7,650.93
Cleaning	\$6,839.22	\$3,975.03
Client Assistance	\$3,197.25	\$1,713.28
Computer Software	\$1,431.23	\$1,032.22
Depreciation	\$9,206.89	\$12,423.18
Electricity	\$4,471.02	\$3,635.99
Equipment <\$1000	\$10,570.25	\$7,011.22
Gardening	\$2,317.27	\$2,739.23
Gas	\$943.48	\$1,000.61

Mountains Youth Services Team Inc.

Profit & Loss [Last Year Analysis]

July 2011 through June 2012

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	This Year	Last Year
General Expenses	\$159.00	\$0.00
Internet Expenses	\$3,609.26	\$2,568.21
Postage	\$455.79	\$342.89
Printing & Stationery	\$6,219.38	\$4,094.75
Professional Supervision	\$11,146.31	\$9,000.00
Publications & Ref Material	\$381.02	\$934.32
Rent	\$994.00	\$994.00
Repairs & Maintenance	\$1,677.01	\$1,153.48
Security Costs	\$1,849.04	\$2,128.18
Staff Amenities	\$368.91	\$345.16
Subscriptions/Memberships	\$1,162.08	\$1,244.42
Telephone - landlines	\$6,945.11	\$7,041.96
Telephone - mobiles	\$5,614.14	\$7,690.37
Training & Conferences	\$11,449.18	\$10,714.59
Travel	\$16,446.22	\$12,374.96
Water	\$774.35	\$895.75
Total Operating Expenses	\$288,437.78	\$254,385.71
MYST General Expenses		
Association Fees	\$70.00	\$44.00
Audit Fees	\$4,300.00	\$3,800.00
Bank Charges	\$184.42	\$172.98
BAS Roundings	\$0.19	\$0.90
Bus/Van/Trailer Expenses	\$2,804.11	\$2,569.35
Insurance - Business	\$8,196.56	\$7,614.15
Insurance - Workers Comp	\$22,027.90	\$17,965.70
Meeting Expenses	\$793.90	\$872.88
Occupational Health & Safety	\$2,510.30	\$539.63
Provision - UMYC Storage Shed	\$17,000.00	\$0.00
Staff Ancillary Expenses	\$1,010.97	\$2,655.36
Website/Email Expenses	\$578.65	\$150.00
Total MYST General Expenses	\$59,477.00	\$36,384.95
Employment Expenses		
Wages		
Wages - MYST	\$98,345.41	\$91,756.60
Wages - Counselling	\$124,733.36	\$114,400.77
Wages - Support	\$126,644.05	\$117,023.27
Wages - Centres	\$234,072.84	\$210,506.10
Wages - Better Futures	\$14,772.34	\$29,389.22
Wages - Better Futures O.E.ESL	\$14,245.50	\$0.00
Wages - Casual	\$9,975.51	\$14,539.80
Wages - BMSAC	\$0.00	\$11,362.70
Wages - Not So Straight	\$0.00	\$24.81
Wages - YMISA Artstart	\$3,083.12	\$0.00
Wages - The Glue Factory	\$25,335.51	\$0.00
Total Wages	\$651,207.64	\$589,003.27
Superannuation	\$57,360.78	\$51,795.51
Annual Leave Provision	\$30,082.31	\$17,717.39
Long Service Leave Provision	\$11,966.51	\$2,365.19
Total Employment Expenses	\$750,617.24	\$660,881.36
Program Expenditure		
MYST Programs		
MYST - General Programs	\$5,431.19	\$4,932.07
MYST - BMSAC Book Expenses	\$14,494.19	\$3,049.80
MYST - BMSAC Book PayPal Fees	\$15.98	\$0.00
MYST - The Glue Factory Exps	\$0.00	\$10,280.96
MYST - iDrinksMart Project	\$13,745.07	\$1,786.40
MYST - Not So Straight Expense	\$516.10	\$330.00
MYST - Smoking Care Program	\$770.90	\$1,088.08
MYST - Winter Magic Yth Safety	\$18.16	\$129.77
MYST - Green Jobs Corps Garden	\$0.00	\$39,631.89
MYST - EIPP Transition	\$4,788.00	\$0.00
MYST - BMCDAT Expenses	\$2,782.05	\$0.00
Total MYST Programs	\$42,561.64	\$61,228.97
COUNSELLING Programs		
COUNSELLING - General Programs	\$4,474.15	\$1,085.29
COUNSELLING - Group Programs	\$452.60	\$134.93
Total COUNSELLING Programs	\$4,926.75	\$1,220.22

Mountains Youth Services Team Inc.

Profit & Loss [Last Year Analysis]

July 2011 through June 2012

3/08/2012
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	This Year	Last Year
SUPPORT Programs		
SUPPORT - General Programs	\$4,356.23	\$11,654.86
SUPPORT - Better Choices KHS	\$0.00	\$3.01
SUPPORT - Outdoor Explore KHS	\$783.61	\$2,588.04
SUPPORT - Outdoor Explore SHS	\$0.00	\$607.41
SUPPORT - Snow Camp Program	\$7,045.68	\$7,836.82
SUPPORT - Surf Camp Program	\$4,332.34	\$3,118.06
Total SUPPORT Programs	\$16,517.86	\$25,808.20
CENTRES Programs		
CENTRES - General Programs	\$10,494.30	\$5,526.63
CENTRES - Blaxland BBQ	\$2,769.04	\$4,189.34
CENTRES - Springwood BBQ	\$1,727.16	\$1,638.80
CENTRES - Winmalee Drop In	\$3,132.44	\$1,929.11
CENTRES- Winmalee Music Studio	\$0.00	\$808.55
CENTRES- Glenbrook Skate Park	\$606.55	\$799.85
CENTRES - Katoomba Drop In	\$3,593.85	\$4,111.20
CENTRES - Day Programs	\$1,151.06	\$3,266.63
CENTRES - School Holiday	\$53.09	\$0.00
CENTRES- Disability Disco Exps	\$1,078.76	\$810.65
CENTRES - Youth Week	\$1,420.49	\$250.00
CENTRES - Better Choices BHS	\$58.18	\$36.86
CENTRES - Outdoor Explore BHS	\$28.66	\$150.16
CENTRES - Katoomba ArtStart	\$3,247.69	\$0.00
CENTRES - YMISA ArtStart	\$2,912.38	\$0.00
Total CENTRES Programs	\$32,273.65	\$23,517.78
Better Futures Program		
Better Futures General Program	\$222.82	\$5.46
Better Futures - Little Angels	\$154.09	\$137.05
Better Futures - Little Saints	\$0.00	\$53.36
Better Futures - THS	\$1,936.36	\$1,500.04
OE ESL- Project Resources	\$2,228.18	\$573.46
OE ESL - Other	\$960.00	\$0.00
Total Better Futures Program	\$5,501.45	\$2,269.37
Total Program Expenditure	\$101,781.35	\$114,044.54
Total Expenses	\$1,200,313.37	\$1,065,696.56
Operating Profit	-\$17,396.87	\$890.80
Other Expenses		
Net Profit / (Loss)	-\$17,396.87	\$890.80

Mountains Youth Services Team Inc.

PO Box 99
Springwood NSW 2777

Balance Sheet [Last Year Analysis]

June 2012

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	This Year	Last Year
Assets		
Current Assets		
Bank Accounts		
CBA Cheque Account 28009953	\$9,024.18	\$45,299.08
CBA Online Saver 10276041	\$213,401.99	\$204,074.95
CBA Smart Access 10303249	\$1,854.75	\$1,660.34
MYST PayPal Account	\$475.98	\$0.00
Total Bank Accounts	\$224,756.90	\$251,034.37
Term Deposits		
CBA Term Deposit 50123322	\$127,947.37	\$120,993.93
Total Term Deposits	\$127,947.37	\$120,993.93
Petty Cash		
MYST - Winmalee Office	\$300.00	\$300.00
COUNSELLING - Katoomba Office	\$300.00	\$300.00
SUPPORT - Katoomba Office	\$300.00	\$300.00
SUPPORT - Youth Recreation	\$300.00	\$300.00
CENTRES - Springwood Office	\$300.00	\$300.00
CENTRES - Outreach WYC	\$300.00	\$300.00
CENTRES - Katoomba Office	\$500.00	\$500.00
CENTRES - Disability Disco	\$200.00	\$200.00
CENTRES - Commodore Project	\$200.00	\$0.00
Total Petty Cash	\$2,700.00	\$2,500.00
Other Current Assets		
Trade Debtors	\$0.00	\$15,833.66
Prepayments	\$8,271.49	\$8,196.56
Total Other Current Assets	\$8,271.49	\$24,030.22
Total Current Assets	\$363,675.76	\$398,558.52
Fixed Assets		
MYST Fixed Assets		
Office Equipment MYST	\$3,999.54	\$3,999.54
Less Accumulated Dep'n MYST	-\$3,999.54	-\$3,534.65
Furniture & Fittings MYST	\$1,419.59	\$1,419.59
Less Accumulated Dep'n MYST	-\$1,419.59	-\$1,419.59
MYST Bus (11 Seater)	\$12,000.00	\$12,000.00
Less Accumulated Dep'n MYST Bus	-\$9,391.00	-\$8,789.00
Toyota Tarago Wagon (8 Seater)	\$24,930.00	\$24,930.00
Less Accumulated Dep'n Tarago	-\$10,942.00	-\$7,715.00
Total MYST Fixed Assets	\$16,597.00	\$20,890.89
COUNSELLING Fixed Assets		
Office Furn & Equipment - CNSL	\$17,682.99	\$17,682.99
Less Accumulated Dep'n - CNSL	-\$14,586.96	-\$13,812.96
Total COUNSELLING Fixed Assets	\$3,096.03	\$3,870.03
SUPPORT Fixed Assets		
Office Equipment SUPPORT	\$4,730.93	\$4,730.93
Less Accumulated Dep'n SUPPORT	-\$4,730.93	-\$4,730.93
Furniture & Fittings SUPPORT	\$1,439.00	\$1,439.00
Less Accumulated Dep'n SUPPORT	-\$1,439.00	-\$1,439.00
Program Equipment YTH REC	\$3,249.13	\$3,249.13
Less Accumulated Dep'n YTH REC	-\$2,337.28	-\$2,110.28
Total SUPPORT Fixed Assets	\$911.85	\$1,138.85
CENTRES Fixed Assets		
Office Furniture & Equip WYC	\$53,286.92	\$53,286.92
Less Accumulated Dep'n WYC	-\$46,491.28	-\$44,793.28
Leasehold Improvements WYC	\$4,242.23	\$4,242.23
Furniture & Fittings SWD	\$9,603.29	\$9,603.29
Less Accumulated Dep'n SWD	-\$9,603.29	-\$9,603.29
Leasehold Improvements SWD	\$916.50	\$916.50
Equipment - SWD	\$2,532.73	\$2,532.73
Less Accumulated Dep'n - SWD	-\$1,316.00	-\$1,012.00
Leasehold Improvements UMYC	\$17,555.85	\$17,555.85
Less Accumulated Dep'n UMYC	-\$1,450.00	-\$603.00
Furniture & Fittings UMYC	\$5,104.55	\$5,104.55
Less Accumulated Dep'n UMYC	-\$2,047.00	-\$1,283.00
Equipment - UMYC	\$1,876.32	\$1,876.32
Less Accumulated Dep'n UMYC	-\$680.00	-\$381.00

Mountains Youth Services Team Inc.

Balance Sheet [Last Year Analysis]

June 2012

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	This Year	Last Year
Total CENTRES Fixed Assets	\$33,530.82	\$37,442.82
Total Fixed Assets	\$54,135.70	\$63,342.59
Total Assets	\$417,811.46	\$461,901.11
Liabilities		
Current Liabilities		
Wages Liabilities		
PAYG Withholding	\$6,441.00	\$4,959.00
Total Wages Liabilities	\$6,441.00	\$4,959.00
Leave Provisions		
Provision - Annual Leave	\$82,306.42	\$55,544.01
Provision - Long Service Leave	\$56,437.02	\$44,470.51
Total Leave Provisions	\$138,743.44	\$100,014.52
GST Accounts		
GST Collected from sales	\$24,046.00	\$19,245.00
GST Paid on purchases	-\$5,957.00	-\$3,914.00
GST Payable Adjustment Account	\$0.00	-\$27.00
Total GST Accounts	\$18,089.00	\$15,304.00
Vehicle Provisions		
Provision - Bus Repairs & Main	\$3,316.38	\$5,000.48
Provision - Bus Replacement	\$10,000.00	\$10,000.00
Provision - Tarago R&M	\$7,828.54	\$8,268.36
Provision - Tarago Replacement	\$30,000.00	\$30,000.00
Total Vehicle Provisions	\$51,144.92	\$53,268.84
Other Provisions		
Provision - Asset Replacement	\$2,848.16	\$10,784.50
Provision - Bldg Repairs/Maint	\$5,443.83	\$9,497.72
Provision - Serv Rel/Outreach	\$37,474.54	\$37,474.54
Provision - UMYC Storage Shed	\$17,000.00	\$0.00
Total Other Provisions	\$62,766.53	\$57,756.76
Other Current Liabilities		
Funding in Advance	\$30,925.45	\$103,500.00
Total Other Current Liabilities	\$30,925.45	\$103,500.00
Total Current Liabilities	\$308,110.34	\$334,803.12
Total Liabilities	\$308,110.34	\$334,803.12
Net Assets	\$109,701.12	\$127,097.99
Equity		
Surplus/Deficit Prior Yrs ALL	\$127,097.99	\$126,207.19
Current Year Surplus/Deficit	-\$17,396.87	\$890.80
Total Equity	\$109,701.12	\$127,097.99



For more information please contact:

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